

Praia City Group Steering Committee meeting minute

1. Context:

Local	Skype Meeting	
Date/ Schedule	31/01/2018	14h00 (Praia time)

2. Participants:

Name	Entities
Attendees	
Osvaldo Monteiro Borges	Praia City Group - President
João de Pina Cardoso	Praia City Group - Secretariat
Carlos Mendes	Praia City Group - Secretariat
Khalil El Gazri	Praia City Group - Secretariat
Malene Almeida	Praia City Group - Secretariat
Adrian Franco	INEGI - Mexico
Ludovic Mollier	IRD – DIAL
Javier Herrera	IRD – DIAL (Peru)
Mireille Razafindrakoto	IRD – DIAL
Alexandra Wilde	UNDP Oslo
Chris Murgatroyd	UNDP New York
Håvard Nygård	PRIO
Grace Sanico Steffan	OHCHR
Rafik Mahjoubi	PARIS21
El Iza Mohamedou	PARIS21
Grace del Prado	PSA (Philippines NSO)
Apologies	
Nicolas Fasel	OHCHR
Rukshana Nanayakkara	Transparency International
François Roubaud	IRD - DIAL

3. Addressed items:

1. 2018 Work Plan validation

- a. In general, SC agrees that 2018 Work Plan is a very ambitious plan concerning the work that has to be done and the timeline. We should focus on quality of the HB contribution work rather than quantity. This means extending some of the deadlines for the drafting of the chapters – the deadline for completion of the draft should be reviewed for this purpose.
- b. Praia Group doesn't have capacity and resources and PG members' agenda wouldn't probably have openings to organize 3 physical meetings during 2018. Besides physical

meetings could be time consuming and slowing down the HB development process (as mentioned by UNDP (Chris and Alexandra) and NSO Mexico (Adrian)). Thus, it was agreed that Praia Group should focus on organizing one meeting corresponding to the 3rd Praia Group meeting and to be held before the scheduled date of the HB submission (currently end October 2018, subject to review – see a. above). This meeting could offer the opportunity for HB draft final review and validation. Its date and venue should take into account the already scheduled meeting of IAOS (Paris, 19-21 September 2018) as reminded by NSO Mexico (Adrian). In the meantime, full use should be made of the Side Event at the Statistics Commission in New York on 8 March at 1.15pm – the INECV Secretariat will be in touch with Steering Committee members with further details.

- c. IRD-DIAL (Javier) informed the SC of the coming Governance, Justice and Crime conference scheduled in Peru from 4-6 June 2018
- d. Praia Group (Khalil) informed that the recent registered member, Mo Ibrahim Foundation, proposed its support to organize a small PG meeting. (the information will be shared by email)
- e. NDP Oslo (Alexandra) suggest that we should ask feedback form WG leaders if the overall process for 2018 is feasible and whether they have an alternative process to propose within the HB development process timeline.
- f. IRD – DIAL (Javier) suggest that we should include on the Handbook existing experiences from NSOs measuring governance (surveys, published indicators...). Currently, most private institutes measure governance with very poor statistical quality. PG Secretariat (Khalil) said that we have balanced WG (composed by NSOs and Non NSOs) so all the NSOs experiences will be taken into account at the working groups level and for good reason NSOs are the final users of the HB.
- g. PARIS21 suggested to add in the HB process chart a consolidation period for the chapters editing

2. Working Groups compositions (update)

- a. Praia Group (Khalil) presented the latest updates on contribution confirmations to working groups (37 institutions and 73 experts/contributors).
- b. INEGI México continues to suggest that “Access to Justice” should be separated from dimension 4 “Rule of Law”. PG President said that for now we will keep the framework as it is. However, if during the development of the handbook, the WG – Rule of Law and Access to Justice thinks that there is a need to separate, this issue will be discussed within the SC for further analysis.
- c. INEGI México (Adrian) joins the WG – Rule of Law and Access to Justice.
- d. INEGI México (Adrian) reminded that focal point 1 is Adrian Franco and focal point 2 is Oscar Jaimes.
- e. IRD – DIAL (Javier) asked why NSO Peru is not part of the WG because they are very interested to be involved. PG Secretariat made several contacts but unsuccessful. IRD – DIAL (Javier) would be the bridge between Praia Group and NSO Peru. It should be recalled that the working group size needs to be balanced to ensure advancement of the work but that the consultation process of the HB will be in any case open to a much wider audience.

3. Terms of reference (ToR) of the WG

- a. The ToR objectives/outputs should be aligned with the “Measuring Governance” chapter of the draft Handbook structure.
- b. PARIS21 (El Iza) asked how the PG Secretariat support is expected to be. In order to estimate the length of chapters, she suggested PG Secretariat to ask UNSC what should be the length (number of pages) of the HB. She also requested that a process

be setup to ensure advancement of the working groups. One option would be to ask working group leads to submit monthly updates to the SC. In addition, it was proposed that the ToR remain generic but that WG leads are allowed to develop specific ToRs for their groups which would go more into the details of the issues to be addressed, the role of each working group member and working modalities (virtual meetings, email exchanges, etc). The Praia Group Secretariat should however receive a copy of these specific ToRs.

- c. PARIS21 (Rafik) suggested that we should have a common structure for each chapter (for example, description/definitions, measure, conclusions, etc.) for readability.
 - d. INEGI México (Adrian) the ToR should include the technical issues and what is expected in each chapter. Regarding the technical issues, for instance, conduct surveys related to any dimension should be an issue/problem discussing it via email or any other digital way of communication.
 - e. INEGI México (Adrian) asked how countries/NSOs will handle their SDGs (namely SDG16) and Governance Statistics
 - f. OHCHR (Grace) asked when the ToRs would be finalized
 - g. In general, the SC agrees that the timeline should be extended.
 - h. UNDP New York (Chris) stressed the need to keep a close reporting mechanism with the working groups as timeline is tight. PG Secretariat explained that progress, intermediate and final reports are scheduled on regular and frequent basis
 - i. SC will send their feedback on the ToRs by 5 February.
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4. Next steps and main conclusions

Praia City Group mentioned the following actions and closed the meeting:

ID	Brief description	Sponsor	Deadline
1	SC will send their feedback about ToR.	SC	5 February
2	PG Secretariat will share with others WG leaders the ToR for feedback, including UNODC, OECD and World Bank	PG Secretariat	TBD
